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The Payne Group is a software training and development company specializing in working with law firms and government and corporate legal departments. The company has published 11 books on Microsoft software, including those in the Word for Law Fir... Microsoft Word 2013 for Law Firms.

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Mastering Microsoft Word 2013 for Lawyers Training ...

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Microsoft Word Fundamentals for Efficient Lawyers and Law ...

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Click OK. If either version of the document has tracked changes,

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Microsoft Word displays a message box. Click Yes to accept the changes and compare the documents. Microsoft Office Word displays a new third document in which tracked changes in the original document are accepted,...

Compare document differences using the legal blackline option

On the far right of the Title bar are the three buttons used to minimize, restore/maximize, and close the entire Word window. New to Word 2013's Title bar are the Microsoft Word Help button and the Ribbon Display Options button. Also, just below these buttons is your Microsoft Account sign-in information.

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Microsoft Office is an office suite for Microsoft Windows and Apple macOS operating systems. On Microsoft Windows, the suite includes Word, Excel, PowerPoint, Outlook, Access and Publisher. On macOS, the suite includes Word, Excel, PowerPoint, and Outlook.

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Add a new citation and source to a document. On the References tab, in the Citations & Bibliography group, click the arrow next to Style and click the style that you want to use for the citation and source. For example, social sciences documents usually use the MLA or APA styles for citations and sources.

Add citations in a Word document - Word

Perhaps Microsoft just did not want to open themselves up to the potential liability if something went wrong. This free tool is still available though, and many people are using it with Word 2013 and Word 2016. The program installs a small toolbar in Word. You highlight the words you want to redact and click the "Mark" button.

How to Safely Redact Legal Documents in Microsoft Word ...

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Microsoft Legal Resources

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